

Historical Committee
Minutes of the December 10, 2014

Attendance: B. Diem, L. Franklin, B. Aldrich, S. Tucker, B. Titus, D. Addario, R. Stomber, L. Stahl.

Presiding: S. Tucker, Chairperson.

The minutes of the November 12, 2014 meeting were approved.

Sue reported that there was no Chairperson's Report since all of her report would be covered under other topics at the meeting.

FINANCIAL MANAGER'S REPORT- L. Franklin

Lynn reported that the current balance in the Watchung Community Foundation is \$14,782.54 and the Borough budget is \$5,260.59. The Committee had expenses of \$288.84. Lynn discussed that we actually lose money on the books that we sell (because of the cost of shipping). The Committee received donations of \$270.00 from books and blankets. Lynn told the Committee that she has written thank you notes to Mary Cicarelli, William and Betsey Ripley, and Edwin McGuire. Michael Bald sent the Watchung Book to Lynn. Lynn reported that there are no current bills. She requested permission from the Committee to order parchment paper and the Committee gave her permission to do so. She told the Committee she will bring the information about Les Cooper that Tom Franklin used when he organized the Veteran's Day Celebration to the Texier House.

Lynn reported on the Somerset County Cultural and Heritage Committee Meeting that she attended. She advised us that there were comments about the Wayfarer's Contest from A Journey through the Past. Lynn told the Committee about the Festival of Trees. It is a nice display to go and see. The next Somerset County Cultural and Heritage Committee meeting will be in January 2015.

LIAISON'S REPORT

There was no liaison's report since Dianna was not present.

OLD BUSINESS

Rick Stomber recommended purchasing a Dell desktop computer for approximately \$700. Sue will send an e-mail to Bill Hance regarding the purchase of a printer/scanner/fax machine and ask if we can use a different site rather than the one used by the Borough in order to get a better price. The Committee decided that a residential machine would satisfy our needs.

Barbara reported that the sign for the Texier House has been ordered. It is white with black lettering and is a carved sign. Bill Hance has approved the purchase of it, and the sign has been ordered from the store on Route 22 in Scotch Plains. The store requests partial payment; Bill Hance advised Barbara that he will take care of it. The total price of the sign is \$3875.

Barbara mentioned getting another sign that would be hung up by the back entrance to the Texier House so that people would see it and know where to enter the building. The Committee decided to table the discussion about another sign until next year.

The Committee discussed shelving and getting material up off of the floor. Betse asked about collecting newspapers and where and how they should be stored so that they don't get yellow. It was discussed that they can be put in archival folders so that they are kept properly.

NEW BUSINESS

Scheduling for the Texier House is as follows:

January 4, 2015 – L. Franklin and L. Stahl

January 18, 2015 – B. Titus and B. Diem

Sue advised the Committee that we need goals for 2015. Rick volunteered to write the goals for the Committee's review and discussion. He also handed out a paper that he put together entitled, "Policies: Bylaws, Collections Policies, Other." Rick advised the Committee that he went through the CAPES report and included that in this document.

The Committee discussed that a large part of the goals for 2015 needs to be organizing the materials that we have not yet had time to sort, organize, categorize, and decide the proper methods of storage.

The Committee's next meeting will be on January 14, 2015.

The meeting was adjourned at 8:00 p.m.

Submitted by
Lynn Stahl
Interim Secretary